



# ELDP Application Instructions

## Major Documentation Project

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# Overview

The new ELDP grant application system is designed to streamline the grant application process. This guide will walk you through each step of the application process.

## Grant types

ELDP offers five distinct types of grants.

- Small grants
- Individual graduate scholarships
- Individual postdoctoral fellowships
- Major documentation projects
- Legacy materials grants

Please check the grant descriptions for eligibility requirements, specific application instructions, and other important details.

## Key dates

|            |                                    |
|------------|------------------------------------|
| June       | ELDP Grant round opens             |
| 1 October  | Application form deadline          |
| 15 October | Support statements deadline        |
| April      | Notification of results            |
| June       | Earliest start date for new grants |

## The application process

The application process has two stages:

1. Application form
2. Support statements

### Support statements

You will need four support statements for your application. Please inform your statement writers about the task and the timeline as soon as possible so that they have adequate time to write the statements.

The support statements you require are:

- two references
- a statement from the host
- verification of the budget by your research office or equivalent



The online forms for the support statements will only become available to statement writers after you finish the application. Therefore, we recommend that you complete the application form as soon as possible to give your statement writers plenty of time to complete their forms.

For the best experience, use Google Chrome to view the website and complete your application.

# Creating and managing your account

## CREATING AN ACCOUNT

To create an account, click on the **Login** button in the upper right-hand corner of the screen.



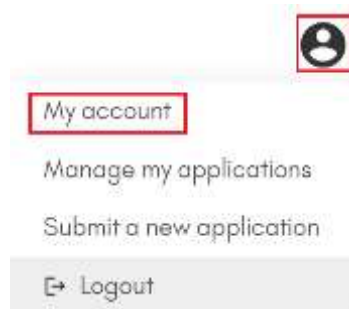
On the right-hand side, under **Create a New Account**, enter your email, enter and confirm a password, check the box that you have read and agree to the legal notice, then click **Create my account**.



We recommend that you use a permanent, personal email instead of an institutional email which may become inactive if you change institutions.

## MANAGING YOUR ACCOUNT

To manage your account, click on the account icon in the top right-hand corner of the screen, then click **My account**.



On this page you can manage your applications, as well as your account. The account management options can be found at the bottom of the page.

# Creating a new application

From the home page, click on the **Applications** button.

## ELDP GRANTS

Welcome to the ELDP grants area. From this site you can

- Apply for a new grant
- Check the status of an ongoing application

Applications

If you have never created an application before using this system, you will automatically be taken to the first page of a new application.

If you have created an application before using this system, you will be taken to a list of applications. Click on **Continue with the submission of the application**.

## COPYING AN APPLICATION

If you realise part way through an application that you would like to make a major change such as changing the grant type or the number of work packages (see the **Project plan set up** section), you can create a copy of the application so that you do not lose any of the original information you entered.

Click on **Applications** in the header



ENDANGERED LANGUAGES  
DOCUMENTATION PROGRAMME

HOME

APPLICATIONS

Scroll down to the bottom of the page, and click **Submit a new application**.

or

Submit a new application

When the new application form opens, click on the words **Copy from existing project** at the top of the left sidebar.



On the **Copy my application** page, mark each checkbox that you want copied to the new application.

Screens to copy

|                                     |                                |
|-------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> | Instructions                   |
| <input checked="" type="checkbox"/> | Grant type selection           |
| <input checked="" type="checkbox"/> | Project title, summary & dates |

Use the drop-down box to select the project application that you want to copy the information from, then click **Copy and continue with the submission of the application**.

Project to copy from

Documentation of Yaminawa - 1037 Last edited on: 04/07/2023, 15:09

Copy and continue with the submission of the application

The new application will open and you can proceed with any changes you need to make.

# Filling out the application form

The application form is divided into numbered sections, which can be seen on the left-hand sidebar. Click on any of the headings to jump to that section. The first section of the application consists of instructions.



After the Instructions page, there are buttons at the bottom of each section to advance to the **Next screen**, go back to the **Previous screen**, or **Save and exit** the application.

Previous screen

Next screen

\*Required field

Save and exit

## GRANT TYPE SELECTION

ELDP offers five different grant types. Read the descriptions of each grant and use the drop-down box under **Select grant type** to choose the grant type you are applying for.

Select grant type \*



Click **Next screen** when you have made your selection.





If you change grant types later in the process you will lose data in fields that are specific to that grant type. If you need to change grant types but want to keep all of the data in the old application form, see the instructions on copying an application in the [Creating a new application](#) section of this guide.

## PROJECT TITLE, SUMMARY & DATES

### Title of the project

Enter a short but descriptive title for the project, no longer than 20 words long.

### Summary of proposed project

Enter a brief summary of the project, no longer than 600 characters long.

## APPLICANT DETAILS & CV

Click on the downward pointing arrow next to each heading to show the fields.

Personal details



### Personal details

Enter the details of the Principal Investigator who will take responsibility for coordinating the project. All correspondence about the application will be sent to this person.

If you have co-applicants, their details can be entered in the **Project Team** section of the application.

### Current appointment or position

Provide the title of your position and the official name of the institution that employs you. If you work at more than one institution, please enter your main place of work or the most relevant role. If you are not currently employed, give a short description of your current employment situation. Use N/A for any fields that are not applicable.

### Education and training

Please list your five most relevant education or training qualifications. If you have received specific training in language documentation or fieldwork, please select the other qualification/training option and specify the type of qualification in the following box. To add more entries, click on the button that says + **Add education or training**. You may enter up to five entries.

### Employment

Enter the details of your employment history most relevant to the project you are proposing. To add more entries, click on the button that says + **Add employment**. You may enter up to five entries.

### Fieldwork experience

List any fieldwork experience you have by entering location and duration of the fieldtrip.



## **Publications**

List any of your publications relevant to the proposed project.

## **Awards**

List any other awards, exhibitions, achievements, or prior grants relevant to the application.

## **PROJECT TEAM**

Use the text box to enter a description of the project team: who will work on the project, what their roles and responsibilities are, and how the team will work together. This should include both language community members and outside researchers or technical staff whose participation is crucial to the project's success. Language consultants who will have a significant or sustained role during the project should also be listed here. Indicate whether these individuals will be directly supported with ELDP funds and how much time they are expected to spend working on the project.

For projects involving a team with more than a small number of key individuals or where a significant amount of the work will be managed remotely, also describe how the work of the team will be coordinated and how documentary materials will be curated and collected for archival deposit.

Make sure to disclose any personal or family relationships between the applicant and members of the project team.

### **Co-applicants**

Co-applicants are individuals that are co-managing the project. Team members that are not undertaking a managerial role should not be listed as co-applicants; details of their roles should be outlined in the description of the project team. You can include a maximum of three co-applicants for your project.

If your application has any co-applicants, click on the downward pointing arrow to show the Co-applicants fields. Select the number of co-applicants from the drop-down menu and enter their details, following the same instructions as for the **Applicant details & CV** section. You may enter details for up to three co-applicants.

### **Graduate students**

If graduate students will be employed on the project, click on the downward pointing arrow to show the relevant fields. Select the number of graduate students (up to 5) and use the fields to enter information on the graduate student(s).

If you plan to employ a student but don't have their details yet, please use generic information such as 'Student 1' for the name, and prefix any other planned details with 'Planned', for example, 'Planned: Masters Language Documentation'.



## HOST INSTITUTION

ELDP does not make grants to individuals. Every applicant must have a host institution that will administer the grant and provide financial verification.

The host institution should be a university, similar accredited research institution, or non-profit organisation with experience managing grant funding. The host institution will be expected to administer the grant, be responsible for its proper expenditure and submit regular and authenticated accounts.

For reasons of accountability, the Principal Investigator must not be a director, founder, head of financial administration, or similar at the host institution.

Enter the details of the host institution and specify the principal applicant's affiliation or link to the host. This can be a current or a planned affiliation, but it must have been approved by the host institution prior to your submitting the application.

## PREVIOUS ELDP GRANTS

Provide information on any previous grants held by the principal applicant or other project team members.

### 7 PREVIOUS GRANTS

**List any other grants that you have held or projects you have worked on for this language or language group. Also include other grants/projects that are relevant to this application.**

Include the PI name, project title, funder, duration and amount awarded.

Maximum character count 3000 (approx 500 words).

3000 remaining characters

**List any previous ELDP grants that you have held**

Provide the ELAR collection handle

Maximum character count 3000 (approx 500 words).

3000 remaining characters

Note that the status of your deposit and your track record as a documenter will be part of the evaluation of your current application. ELDP will not make an offer in case of failure to deposit deliverables from a previous grant and/or an unsatisfactory evaluation of the grant outcomes. Contact us ([eldp@eldp.net](mailto:eldp@eldp.net)) if you have any questions regarding this regulation.



## RE-SUBMISSION DETAILS

If you are re-submitting an application which was either unsuccessful or withdrawn in a previous grant round provide information on the previous submission(s).

## OTHER FUNDING

### List of other current applications for similar work

List other grant applications for similar work that you or another member of the project team have made to other funding sources and for which the results are still pending. Include date, funding agency, title of project, duration, amount sought and any other relevant information.

If you do not have any other pending grant applications, enter 'n/a' for not applicable.

If you have applied for grants from other funding agencies, you must notify ELDP (eldp@eldp.net) as soon as you are informed about the outcome of those applications.

### List of previous or ongoing funding

List any previous or ongoing grants that you or other team members have for related work. Be sure to include links to any archived collections relating to these projects.

If you have not held any previous grants relating to this work, enter 'n/a' for not applicable.

## LANGUAGE(S)

Select the number of languages that will be documented in this project.

Fill out the information for each language by clicking on the downward pointing arrow to show the fields for each subsection.

**Language details** provide identifying information for the language.

### Name

Enter the language name as you will refer to it in the application. If the language is known by multiple names or has multiple spelling variants, you can use the commentary box at the end of the Language details to provide more information.

### Glottolog code

Enter the Glottocode from glottolog.org. If the variety or language is not listed, enter n/a and provide an explanation in the commentary box.



### ISO code

Enter the ISO code for the language as listed on [ethnologue.org](http://ethnologue.org). If the variety or language is not listed, you may leave this field blank and provide an explanation in the commentary box.

### Language family

Provide the language family if known. If the family has not been identified, use the commentary box to provide more details on the classification of the language. If the language is believed to be an isolate, enter Isolate as the language family.

**Estimated number of speakers** List the country(ies) and region(s) where the language is spoken and the respective speaker numbers for each country/region.

For estimated ranges of speakers, enter the lower number in the **From** column and the higher number in the **To** column. If the available estimate is a single figure, enter this in both columns.

Use the **Source** column to indicate the source of the estimate.

### Location of the documentation work

Enter the location(s) of the field site(s) where the proposed documentation work will take place.

#### Country

Select the country where the field site is located.

#### Latitude and longitude

Enter the approximate coordinates of the field site(s). You can look up the longitude and latitude using [www.latlong.net](http://www.latlong.net).

### Commentary

Provide any necessary comments about the language details, speaker estimates, location of documentation work, or other relevant information.

## SPECIFIC OUTCOMES

In the text box, describe the outcomes of the proposed project, considering the following points:

- Rich, audio-visual data set documenting language use and socio-cultural practices
- Contribution to future research, documentation, and support for endangered languages
- Quantity and nature of transcriptions, translations, and other annotations.

Your response may have up to 4500 characters (appx. 750 words).



## DETAILED PROJECT DESCRIPTION

In this section you will describe the context, methods, and social and scientific impacts of the proposed project. Consider the points listed under each heading when writing your response. The relevance of particular criteria to an individual project will vary, so each proposal will require different levels of detail in different sections, depending on the nature and context of the project.

Part of the evaluation process considers the qualification of the applicant to carry out the proposed project. Report if you have already carried out a documentation project and provide the URL where the documentation can be accessed.

The impact and the innovation of the project will also be evaluated. Make the case for why the proposed documentation is of importance for the language community, linguistics, the social sciences and beyond.

The character limit for each heading is 6000. This doesn't include the references section.

### Language context

- Degree of endangerment of the language(s) under study and urgency of documentation
- Uniqueness of the language(s) and the culture within which it is spoken
- Typological interest of the language(s) and the research project
- Experience and qualifications of the researcher in the context of the particular language(s) to be documented

### Documentation methods

- Familiarity with documentation theory and practice
- Type of equipment to be used for documentation
- Plans for data management, metadata creation, and archiving
- Methods for data collection specific to your project context
- Methods for annotation and depth of annotation plans

### Community context

- Demonstrated links to communities and relevant organizations and researchers
- Skills transfer from the researcher to students and community members
- Team-based approach with active contribution from speaker community
- Demonstrated familiarity with any community history with regard to open access archiving

### Research outcomes and intellectual merit

- The relationship between your research work and the proposed project



- How the research outcomes are related to the documentation goals
- The descriptive, theoretical and methodological aspects of your research
- The place of your research in a wider research context
- Collaborative work with other linguists (if any)
- New areas of inquiry that your work might reveal

### References

Provide a reference list for work on the language(s) you are applying to document. Include links to existing materials such as collections or corpora, if applicable. This may include the following:

- Papers
- Grammars
- Dictionaries
- Teaching materials
- Collections or corpora (with links to materials or archive where deposited)
- Online materials on the language
- Do not include general references about language documentation (e.g., Himmelmann 1998).

### ETHICAL ASPECTS OF THE PROJECT

Use the text box to outline how you plan to handle ethical issues. ELDP requires the materials collected and deposited with ELAR to be open access to registered users of ELAR. Outline your plans with regard to the open access requirements and provide any available evidence of agreement of the speech or sign community you are planning to work with.

# Project plan: set up and completing

## PROJECT PLAN SET UP

In this section, you will set up your project plan. The selections you make in this section will be used to configure the sections that follow it.

The project plan is organised into work packages, which generally consist of around one year of project activities. If your application is successful, you must submit a narrative and financial report at the end of each work package. Your progress will be evaluated before the next tranche of funding is made available.

Major documentation project grants may have up to three work packages. You may vary the length of the work packages from six to eighteen months so that your report does not come due in the middle of a fieldwork period or immediately after when you are archiving.

### Setting up your work packages

Use the drop down box to select the number of work packages you would like for your project.

Note that if you change the grant type or decrease the number of work packages after you have entered information on the work packages screens, you may lose data. If you find you need to do this, please see the instructions on [Copying an application](#).

### Setting up your budget

Select the number of currencies used in your project (up to a maximum of 4). For each currency, provide the following information:

#### Currency column

Provide the three letter code for the currency. For example, Euros would be entered as EUR. You can look up a list of all currencies [here](#).

#### Conversion rate

Enter the exchange rate of the currency equivalent to 1 Euro. For example, if 1 Euro is worth 1.09 US Dollars, you would enter 1.09.

#### Source of conversion

Enter the source used to look up the exchange rate. We recommend using [xe.com](#).

#### Date of conversion

Enter the date that you looked up the rate quoted.

If your budget uses Euros, enter EUR for the currency, and 1 as the rate.

If you will have expenses in a currency that has a highly unstable exchange rate or for which the official rate is very inflated, please provide relevant information in the commentary box.





#### Currency 2

| Currency * | Conversion rate * | Source of conversion * | Date of conversion * |
|------------|-------------------|------------------------|----------------------|
| PEN        | 3.9600            | xe.com ✓               | 11/07/2023 ✓         |

#### Currency 3

| Currency * | Conversion rate * | Source of conversion * | Date of conversion * |
|------------|-------------------|------------------------|----------------------|
| EUR ✓      | 1 ✓               | n/a ✓                  | 11/07/2023 ✓         |

## WP ACTIVITIES & DELIVERABLES

For each work package that you selected in the **Project plan set up** section, you will need to provide information on the planned duration of the work package, the activities that you plan for that period, and the archiving deliverables that will result.

### Work package dates

Enter the start and end dates of the work package by typing in the dates in the format DD/MM/YYYY or by clicking the calendars to select the dates.

Work packages typically last around one year. However, they may vary from 6 to 18 months to accommodate your fieldwork plans. You should time your work packages such that progress reports do not come due in the middle of a fieldwork period or immediately after while you are archiving.

Work packages must be sequential without any gaps or overlap. For example, if your first work package ends on December 31st, the second work package must begin on January 1st. The combined duration of the work packages must not exceed the project duration that you specified in the **Project title, summary & dates** section of the application form.

### Activity phases

Create a time table for the activities that you will carry out as a part of this work package. Indicate the timeframe, the location where you will carry out the work, what you will do, and what the outcomes will be.

For example, activity phase 1 might consist of purchasing equipment, planning travel, and reviewing literature at the host institution. Activity phase 2 might consist of making recordings, annotation, and community member training at the field site.

Take into account that we expect you to archive immediately after each field trip to ensure the materials are safeguarded. Make sure you include time for archiving in your plan.

Select the **number of activity phases** you would like to add from the drop down, up to a maximum of 12.

If you reduce the number of activity phases selected here, any information you have entered into the later activity phases will be deleted. For example, if you have entered information into six activity phases and then you reduce the number here to four, all the information in activity phases five and six will be deleted.

For each activity phase, enter the **start** and **end** dates, and the **location**

**Describe the activities you will undertake** during the activity phase, for example, video recording, metadata creation, organizing a training workshop, etc.

**List the concrete outcomes of the activities** in the activity phase, for example the number of hours of transcriptions, etc.

**Number of weeks in the field in this work package** Enter the total number of weeks of fieldwork in the work package

#### **Archiving deliverables**

List all of the materials produced during this work package which you will deposit at ELAR. For each type, enter the duration (in hours) or the quantity as specified in the fields.

If your project has more than one work package, you will need to fill out each work package following the instructions above.

## **WP BUDGET**

For each work package that you selected in the **Project set up** section, you will need to provide information on the budget that you will require to carry out the work described in the corresponding **WP Activities & deliverables** section.

At the top of each **WP Budget** section, you will see a summary of the currencies that you set up in the **Project plan set up** section. If these are incorrect, go back to the **Project plan set up** section to correct them.

For each budget category, you will be asked to provide an itemised list of expenses in that category, the cost of each item, and a justification for the expenses.

#### **Description**

Enter a short description of the expense.

### Cost

Enter the cost.

### Currency

Select the currency from the list you defined in the **Project plan set up** section

**Cost in EUR** will be calculated automatically based on the conversion rates you entered in the **Project plan set up** section.

| Description                   | Cost  | Currency | Cost in EUR |
|-------------------------------|-------|----------|-------------|
| Roundtrip airfare BER-LIM-BER | 1,500 | EUR ▼    | 1,500       |
| Hotel in Lima x 3 nights      | 600   | PEN ▼    | 152         |

### Justification

Justify at the end of each category each expense and indicate how you estimated the cost.

## Budget categories

### Salaries

All individuals listed as receiving a salary in the grant application must have clearly defined roles and responsibilities within the project. Each person's specific duties should be explicitly described to demonstrate their contribution to the project's objectives and justify their salary allocation. This includes detailing the tasks they will perform, their involvement in project activities, and any special skills or expertise they bring that are critical to the project's success.

Applicants should provide:

- A brief description of each salaried person's role, including the nature and scope of their work related to the grant.
- The amount of effort or time commitment (e.g., person-months or percentage of full-time equivalent) allocated to the project annually, noting any expected fluctuations.
- Identification of specific individuals whenever possible; using "to be named" personnel should be avoided as it may lead to budget reductions by reviewers.
- Justification for the salary requested, ensuring it aligns with the responsibilities and the level of effort proposed.

### Research salaries

Provide information on the salaries requested for this work package. Include names, where known.



### **Justification**

Specify the total number of hours you plan to work with your research staff. You should cost these hours of work at the appropriate rate. You may be asked to provide evidence of the relevant pay scale(s) or hourly rate(s) used.

### **Replacement teaching**

Provide information on the cost of any teaching buy-outs requested during this work package.

#### **Justification**

Detail and justify claims made for such support. You may seek replacement teaching costs for yourself and/or those co-applicants who are in established posts and where such support is necessary to enable you to undertake extended periods of fieldwork.

### **Stipend(s)**

Provide information on any stipends requested to cover graduate students' living costs at the host institution during this work package. Any graduate students who will receive a stipend should be listed in the **Project team** section of this application. Enter one line per student and break down the cost in the commentary box below.

#### **Justification**

Specify the stipend rate used and any other relevant details. Ineligible costs include: tuition fees, other administrative costs at the host institution, extra income to cover income tax. Provide evidence of the relevant stipend scales at the host institution.

### **Technical Staff**

Provide information on any technical staff required for this project and the cost of their services during this work package. Include names, where known.

#### **Justification**

Specify the total number of hours you plan to work with your technical staff. You should cost these hours of work at the appropriate hourly or daily rate for the location where the staff will work.

### **Language consultants**

Provide information on the compensation that will be provided to the speakers/signers of the language(s) documented during this work package. Include the names of the consultants if known.

#### **Justification**

Specify the total number of hours you plan to work with speakers/signers of the language in this work package. You should cost these hours of work at the appropriate hourly or daily rate for the location of the work. Indicate how you have calculated this pay rate. If you compensate language consultants by other means (e.g., gifts, food), please explain the type and the cost of the compensation.

### **Equipment**

Provide the specific details of the equipment you plan to purchase and its cost. If you have more than ten items that you want to purchase, please bundle smaller items together in one row and use the justification box to provide a detailed breakdown of the items. For example, camera accessories, cables or storage media.

#### **Justification**

Explain for what activity you require each particular piece of equipment and how it relates to your methodology (e.g., stereo microphone for recording conversation). Provide the source (e.g. website)



where you have estimated the cost. Ensure you list equipment in your possession that you plan to use so it is clear what you will have available to reach the project goals.

### **Travel and subsistence**

Provide specific details for the travel and subsistence costs for this work package. List in detail destinations, travel costs, quantity and daily subsistence rates, duration of trip per annum.

#### **Justification**

Justify each cost and demonstrate how it fits into the activities planned for this work package. Show clearly how the amounts requested relate to the project.

### **Consumables**

Provide details about the cost of consumables (e.g. recording media, postage, communications, paper, fuel for vehicles or generators) directly associated with the project during this work package.

#### **Justification**

Justify each cost. List the range of items covered and provide the cost for each work package. Note that we do not support the following costs: overheads, direct central administration, indirect costs or renting office space in the field.

### **Other**

Provide details of other costs (e.g., direct costs of community workshops and trainings, printing of community oriented materials).

#### **Justification**

Explain these costs and how they were estimated. Publication costs are in general not supported. Under no circumstances will the costs of central administration/overheads be supported

If your project has more than one work package, fill out each work package following the instructions above.

## **PROJECT PLAN SUMMARY**

After you have entered the activities & deliverables and budget for all work packages, the **Project plan summary** section will show you tables summarizing the project dates, archiving deliverables promised and the budget requested.

If you make any changes to any of the deliverables or budget later, you must return to this page to update the information in the tables.



# Support statements

Your application requires four support statements: two references, a statement of support from a representative of the host, and a finance verification statement from the host institution.

Enter the details of each person that will provide a support statement.

For the referees and host statement, you must also provide a brief justification for why you have selected this person to write a statement in support of your proposed project.

Below you can find additional guidance on how to choose appropriate support statement writers and some details about what will be asked of them. Note that all statements must be entered in English so the statement writers must either be able to write fluently in English, or translate their statement before entering it.

## Referees

Referees should be people who are familiar with you and your work, e.g. your previous supervisor or a professor/colleague you have worked with. Family members or project team members are not good choices. People who are applying to ELDP themselves in the same grant round cannot act as referees. Referees should be familiar with your proposed project, as they will be asked to provide their evaluation of the significance and importance of the project, the appropriateness and feasibility of the project, and your ability to carry out the project successfully.

## Host statement

Please ask a representative of your host institution, e.g. the Chair or Head of Department, to complete a statement of support demonstrating a commitment to supporting and providing facilities for the project. The supporting statement should be tailored to your specific project and its affordances in terms of e.g. intellectual, administrative, logistic and technical affordances. The statement should not exceed 500 words.

## Financial verification

For institutions where there is a designated Research Office or equivalent please ensure to obtain their approval in advance, especially for salary budgets and the fact that no overhead costs are granted. The representative of the research office or finance office of your host institution who is responsible for verifying the budget you have proposed must provide a statement affirming that the host institution has reviewed and agreed to the budget.



# Review, Invite and Send

In this section you will

1. review the application for completeness
2. invite support statement writers to contribute their support statement to the application
3. validate and send the application.

Carefully review the entire application as displayed on the **Review, Invite & Send** page. Ensure that all information is complete and correct. The system will alert you to any invalid or missing information with a red link taking you back to the relevant section. When you have made any necessary changes, you can return to the **Review, Invite & Send** section of the application form.

You must fully review, correct, and finalise your application before completing the **Applicant declaration** section and **Inviting support statement writers** as described below.

## APPLICANT DECLARATION

Complete the **Applicant declaration** at the bottom of the page. You are asked to affirm that the application is accurate and complete, that you have read and agree to the terms and conditions of the grant, and that you have read and agree to ELDP's open access statement.

## VALIDATE AND SEND YOUR APPLICATION

1. Click the **Validate and Send** button at the bottom of the page to complete the first part of the submission process. You will then receive an email confirming receipt of the application form.

Note that after you click the Validate and Send button, you will no longer be able to make changes to the application.