



**The
National Pancreas
Foundation**

RESEARCH GRANT APPLICATION

**ALL APPLICATIONS SHOULD BE RECEIVED BY
February 15, 2024**

General Guidelines and Policies for Grant Submission

Introduction

Founded in 1997, the National Pancreas Foundation (NPF) is a private, non-profit organization established to support the funding of research related to pancreatic diseases. NPF has given over \$5 million to fund over 130 ground-breaking research projects.

The Foundation's advocacy efforts have been very effective in actively participating on the advisory council for the National Institute of Diabetes and Digestive and Kidney Diseases, the National Cancer Institute Gastrointestinal Steering Committee, and as Department of Defense Consumer Reviewers. Furthermore, NPF has supported initiatives that have led to millions of dollars of additional research funding by the National Institutes of Health, the Department of Defense, and other institutions.

Grant Eligibility Criteria

Applicant Criteria

1. Applicants must be employed by an institution engaged in health-related research.
2. Applicants must hold an advanced degree (MD, DO, PhD, or international equivalent).
3. Applicants must be early-stage faculty within 5 years of their first faculty or staff appointment. Postdoctoral fellows may apply if they will hold a faculty position at the time the grant starts. The position must be confirmed at the time of the application.
4. An exception to the 5-year window may be granted for interruptions of work experience due to extenuating circumstances and clinical training. Applicants whose time on faculty exceeds the 5-year window and who believe they may be eligible should contact the NPF to confirm eligibility **before** submitting the application.
5. Applicants are required to include a mentor or senior scientist collaborator on the project. The mentor/collaborator's Biosketch and Other Support should be provided. For international applicants, the mentor needs to be a member of a US professional society or association (APA, AGA, AAS/SUS, etc). Each applicant should provide an attestation from the mentor that they will be responsible for the conduct of the research.

Research/Grant Criteria

1. The research must be in the broad field of pancreatic diseases, including pancreas physiology and function, in children or adults. Studies intended to advance knowledge in the areas of pancreatic malignancy, and all forms of pancreatitis, would be the closest to the areas of interest of the NPF. Applications from other fields are welcome, but the proposal will require clear intersection with diseases of the exocrine pancreas.
2. Grant research proposals should directly address questions in basic, experimental, translational or clinical pancreas disease research, including, but not limited to acute, chronic pancreatitis, pediatric pancreatitis, pancreatic cysts, pancreatic insufficiency, and pancreatic cancer, including early detection and treatment of these disorders.
3. If the applicant changes institutions while applying for, or utilizing funds from the NPF, the applicant or grantee must notify the NPF, and will be subject to review based upon the change in circumstances.

4. The funding should be for a pilot project, where the results lead to valuable preliminary data that could lead to a larger grant that could be transformative. It should be clearly specified how the funds/research will be used to leverage additional funding.
5. The scope of work must be commensurate with the funding amount (PI's should not be sending in RO1-type applications).
6. Overlap with existing sources of funding should be clearly identified in the Other Support document.

Terms

Grants will be made for one year only (project will start September 1, 2024). The maximum award will be \$50,000. Funding is to cover direct costs only, and costs should be reflected in the budget.

Selection Criteria and Notice of Award

All proposals received and accepted for review will be reviewed by the Grant Review Council. The members of this committee are all physicians/researchers with special interests in the field of pancreatic diseases. They will review the proposals and make recommendations for funding based on the merit of the proposed research, including its relevance to the field of pancreatic diseases. The committee will make a report to the Boards of Directors. Only by the vote of the Board can proposals be accepted for funding. Applicants will be notified as to the actions of the Board soon after they meet. Notice of award to be sent by email mid-May 2024.

Non-Profit Statement

The NPF is a non-profit organization under Section 501 (c)(3) of the Internal Revenue Code. Funding can *only* be granted to institutions that can attest to their similar non-profit status.

Preparation and Submission of Application

Preparation

Applicants should complete the original Research Grant Application provided by the NPF and submit the application online using a single electronic file (Microsoft Word or Adobe PDF format). The application format should be as follows using the headings listed below.

- Title; Name and Affiliation of PI and all key investigators
- Abstract: limited to 300 words; The Abstract portion of the application should contain enough information to adequately explain the project and its relevance to the pancreas. This page should also contain 3-5 keywords or phrases that best describes the application.
- Grant Content to be restricted to 3 pages (1" margins and Arial or similar font with minimum 11 font size) and organized as follows: Specific Aims, Background and Significance, Preliminary Data, Proposed Studies, and Methods.

- Literature cited.
- Budget Justification: Not more than one page. Justification for salary support and supplies and equipment listed in the budget page should be detailed.
- Biosketch and Other Support should be submitted in NIH format for the Principal Investigator, mentor, **and** other investigators listed in the application. Potential overlap with other funding should be clearly detailed. Overlap with existing sources of funding should be clearly identified in the Other Support document.
- The Principal Investigator and the Institutional Administrator for Sponsored Programs must sign the application before it will be accepted for review.
- The budget should be inclusive and for direct costs only. Justification is needed for all budgetary items over \$1,000.
- The Attestation Statement must be read and signed by the Principal Investigator.

Submission

The entire grant application should be submitted in a single electronic file in Microsoft Word or Adobe PDF format. It can be emailed to Program Manager, Carrie Anderson at Carrie@pancreasfoundation.org. A notification of receipt will be sent within 24 hours.

ALL APPLICATIONS SHOULD BE RECEIVED BY FEBRUARY 15, 2024

Date: _____

Title of Project: _____

Total Amount Requested: \$ _____

Principal Investigator:

Last name, first name, initial, degree

Title

Name of Institution

Department

Number and Street

City, State, and Zip Code

Telephone and Fax numbers

Email Address

Signature _____

Date _____

Institutional Administrator for Sponsored Programs:

Last name, first name, initial, degree

Title

Name of Institution

Department

Number and Street

City, State, and Zip Code

Telephone and Fax numbers

Email Address

It is the responsibility of the institution to assure that the activities funded by this grant are properly carried out in accordance with the guidelines established by the U.S. Department of Health and Human Services. This assurance is verified by the signature of the Official signing below:

Signature of Administrator _____

Date _____

To be reviewed and initialed by Principal Investigator

- I confirm that I meet the 5-year application window. If I am above the 5-year window and need an exemption, I have sought prior approval from the NPF. _____ (initials)
- I confirm that my mentor is a member of a U.S. society or association. _____ (initials)
- Please initial and list the organization/association: _____
- I have clearly stated any potential in overlap of funding. _____ (initials)

Budget

Personnel

Salaries

Benefits

Equipment

Supplies (group in categories)

Miscellaneous (list specifics)

\$

TOTAL AMOUNT REQUESTED
(MUST match amount on page one)

Attestation Statement Regarding Indirect and Duplicate Costs

1. By affixing my signature below, I attest that I have read and will follow the following principles regarding funding supplied to me by the National Pancreas Foundation (NPF).
2. The funds that I have applied for will be used to fund only the direct costs of the proposed research for which I am applying. I understand that at this time no funds are available for indirect costs.
3. I further understand that if duplicate funding for this project is obtained, at any time that I will immediately inform the NPF and withdraw my request for funding. In the event that any portion of the project is now being funded by, or in the future is funded, by another source, I will fully disclose that to the NPF.
4. Application shall be on the form provided by the Foundation. If the application is made by a research organization, such organization must be exempt from federal taxation under Section 501 (c)(3) of the Internal Revenue Code and must provide a copy of the determination letter issued by the Internal Revenue Service granting such exempt status.
5. The principal area of investigation shall be in the area of pancreatic disease and the proposed research shall serve to advance existing pancreatic disease research.
6. The Principal Investigator's institution will be responsible for certifying to the Foundation that the research is conducting in accordance with current medical research standards and that is in compliance with the current guidelines of the U.S. Department of Health and Human Resources regarding Vertebrate Animals, Recombinant DNA, Research Misconduct, and Financial Conflict of Interest. The institution will further verify that any research involving human subjects or vertebrate animals has been approved by the necessary review boards and committees, in accordance with existing laws and regulations.
7. The Principal Investigator shall submit a budget with the application and justification for budgetary items exceeding \$1,000.
8. The Principal Investigator shall be required to submit a final financial report as well as a written summary of research results listing all publications in which the findings have been published. The Principal Investigator may be contacted subsequently for updates on career developments and research funding following this NPF funding.

Principal Investigator

Date